

POSITION DESCRIPTION

	Effective Date:	February 2025
POSITION TITLE:	Chaplain	
REPORTS TO:	Director of Wellbeing	
QUALIFICATIONS	<p>Ordained Anglican Priest suitably qualified to be licensed in the Anglican Diocese of Perth</p> <p>Ability to be registered with TRBWA (Teachers Registration Board of WA) - desirable</p> <p>Approved Working with Children Check</p> <p>Approved National Police Clearance</p> <p>High level of initiative and organisation abilities</p> <p>Possess high level interpersonal skills and patience</p> <p>Liaise and work within a team</p> <p>Supportive of the School's heritage and ethos</p>	
PERSONAL ATTRIBUTES:	<ul style="list-style-type: none"> • Authentic with a strong personal presence, poise and natural capacity to inspire students, staff and stakeholders. • Confident in engaging with parents. • Articulate and engaging with a personal warmth that engenders mutual respect and builds commitment to the School. • High level of initiative and organisation abilities. • Possess high level of interpersonal skills and patience. • Collaborative approach to working within a team. • Willingness to be part of the total life of the School. • Christian faith with an understanding and supportive of ethos and values of an Anglican School. 	
POSITION PURPOSE:		
<p>The Chaplain's key role is to lead and co-ordinate the spiritual life of the School, fulfilling the Anglican Churches' aims and mission with the community of Perth College. The Chaplain works with the Co-ordinator of Beliefs and Values to integrate these programs into chapel services and the life of the School, especially through social justice initiatives. The Chaplain is also an important part of the Wellbeing team and is available for personal counselling of students, parents and staff.</p> <p>The Chaplain gives the students the opportunity to explore values and beliefs, to understand their feelings and emotions, to explore their own identity and to see how their words and actions impact on others. They teach how to respect and be respected – to understand and respect the difference and integrity of others.</p> <p>The Chaplain works with key staff including the Principal, School Leadership Team, Beliefs and Values Team and Wellbeing Team.</p>		
KEY RESPONSIBILITIES:		
<p><i>Christian Formation and Teaching</i></p> <ul style="list-style-type: none"> ➤ Foster the spiritual dimension of life and celebrate the diversity of God's gifts. ➤ Offer opportunity, support and encouragement in the search for faith and meaning. ➤ Maintain a visible, active profile amongst the School community. ➤ Be available at times of significance and need as a companion and guide. ➤ Foster a respect toward all people and the environment that turns us toward acts of justice, peace and good stewardship of the earth. ➤ Represent a variety of religious faiths while being representative of the Christian faith through an Anglican context. ➤ Provide understanding of the nature of the Christian faith and what it has to offer in life. ➤ Encourage the Perth College community to take their place in Anglican worship with comfort and ease. ➤ Introduce students to the value of a relationship with and commitment to God through Jesus Christ. 		

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- Providing opportunities for each student to foster their spiritual and moral development in light of God's truth.
- Communicate positive religious and moral values
- Be responsive and sensitive to those opportunities when students and staff want to talk about the issues of faith and commitment.
- Respond to individuals or groups in need during times of crisis.
- Foster in each student a consideration of their beliefs, values, goals and life purpose and meaning.
- Act as a mentor and resource person when staff are dealing with theological issues that arise in their learning areas.
- Provide opportunities for students to voluntarily participate in teaching, belonging and exercising leadership within voluntary Christian groups.

Christian Formation and Services

- To organise, prepare and deliver engaging Chapel services that educate and inform those in attendance for both Day students and Boarders.
- Organise family, special and Old Girl services throughout the year.
- To maintain a profile within the School community. This should entail:
 - An active role in supporting staff with the delivery of service learning and leadership
 - A role in the co-curricular program
 - A presence and a role in formal School gatherings
 - A presence in the boarding community, including spending time in the Boarding House supporting the Head of Boarding
- Regular communication with the parent body through newsletters and other publications.
- To be an involved member of the Staff Room as well as a source of pastoral care, encouragement and guidance for staff.
- To maintain important relationships with the Diocese and the wider Anglican community.
- To encourage students to pursue their faith development and to lead and train the Service Captains, Chapel Captains and Boarding Officials so that their roles are effectively developed.
- To be a source of pastoral care, encouragement and guidance for Perth College families where appropriate.
- To oversee and be involved in ceremonies in the School Chapel involving members of the Perth College family as appropriate.
- Be available to conduct pastoral services of baptism, marriage and funerals as well as other pastoral services. Fostering positive relations with past students and School families.
- Preparing students for baptism and/or first communion and/or confirmation where appropriate.

Pastoral Care

- Provide appropriate and effective counsel to students, staff and parents as 'priest and confidant. This responsibility would be carried out in the framework of the School system of Wellbeing for students, and in conjunction and consultation with the teaching staff, counsellors and members of the School Leadership Team.
- Play a significant role in the pastoral care of boarders.
- Develop appropriate and effective support networks for those in need.
- Develop and maintain strong collaborative links with various Wellbeing teams within the School.

Outreach and Service Learning Programs

- Arrange and maintain support for Christian missions and welfare caring organisations particularly in the Anglican Church eg: Anglicare, ABM etc working closely with student leaders to arrange these.
- Oversee, lead and participate in the Perth College service learning program for students Pre-Kindergarten to Year 12.

Beliefs and Values

- Encouraging and overseeing the development of Christian groups within the School
- Act as a resource person for staff in the integration of aspects of the Christian faith into their day to day teaching and class activities.

Other

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- Being in regular contact with members of the School Leadership Team including the Principal, Vice Principal, Directors, Head of Boarding and Heads of Year.
- Participate in the School program as required e.g sports, playground duty, sport carnivals, camps.
- Attending School camps where appropriate and fully participating in a different one each year.
- Be responsible for the furnishings, use and good order of the School Chapel.
- Any other duties as required by the Director of Wellbeing and/or Principal.

Conditions:

A suitable remuneration package will be discussed with the successful applicant. This is a full-time role, however, consideration will be given to part-time and/or a Lay Chaplain for the right candidate.

Hours of Work

Some flexibility of hours (evening and weekend work) will be required to facilitate effective input and involvement in the full scope of this position. The incumbent may be required to attend meetings, functions and promotional events as part of, or in addition to, normal working hours.